

FINANCE COMMITTEE MEETING  
JERSEY COUNTY ADMIN BLDG. COUNTY BOARD  
AUDITORIUM – SOUTHEAST CORNER  
200 North Lafayette Street  
Jerseyville, IL

Thursday, June 30, 2022 @ 6:30pm  
AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Old Business  
None
5. New Business
  - A. Discussion and recommendations regarding use of ARPA funds pursuant to requests for purpose funding by Jersey County officials:
    - 1) Jersey County Sheriff
      - a) Purchase of Body Scanner for intake of prisoners - \$139,000 plus warranty options.
      - b) Padding in detention cell – Option 1 - \$7,410.00 (Repair)
      - c) Replacement of padding – Option 2 - \$25,564.00
      - d) Hiring of an additional Investigator
      - e) Hiring of two additional Road Deputies
    - 2) Jersey County Circuit Clerk:  
(The following taken verbatim from the submitted list. A request for documentation i.e. bid documents or other information, instead of “estimates” has been requested)
      - a) Another big screen back up easier to see - \$18,000
      - b) Key fobs Keyless entry unlock doors - \$10,000.
      - c) Digitizing Court Documents Public rights web pg. - \$\$\$,\$\$\$.  
I have to decide how far to go back
      - d) Run electrical wire to outlets Court room B - \$3,500.
      - e) Full time position We are going to have to be open on weekend - \$60,000.
      - f) Part-time Highschool work program Run in house errands - ??,???
      - g) Floor 3.5 room fixed for Jury Room all Cases Digitized - \$40,000.
      - h) Reorganization of rooms- \$2,000.
      - i) Fixing office so you walk through clerk’s office - \$5,000.
      - j) SLR room close in and door put on with glass Book shelves in rooms -  
privacy. noise reduction - \$10,000.

- k) Lactation room up dates Need shelves, I set a computer up for SRL - \$10,000.
- l) On line questionnaire & texting Juror's - \$5,000.
- m) Lobby Docket - \$2,000.
- n) Texting juror's - \$3,000.
- o) Credit card readers at counter for clerk's office - \$1,400.
- p) Cost associated with securing IT woes, then taking Circuit Clerk's Office to the cloud engineering, IT, Insurance, Safety, Security - \$30,000.
- q) One year on the cloud - \$30,000.
- r) Replace computers that haven't been - \$3,000.
- s) All new scanners less 3 - \$20,000.
- t) Replace computers that haven't replaced - \$20,000.
- u) Office chairs throughout house old ones wore out - \$2,500.
- v) Jury room office furniture need jury room - \$3,000.
- w) New hires to accommodate New Preceding's working weekends - \$120,000.

The total amount of the requested expenditures noted is \$398,400.00.

3) Jersey County Clerk and Recorder of Deeds

- a) With reference to expenditures related to the conversion of space for use by the County Clerk for elections, previously utilized by the LWIA 22 Workforce Development operations, funds were fronted by the County Clerk in the following amounts and line items. Reimbursement is requested to the following amounts:

11-494.00 - \$1,201.26

11-467.00 - \$11,336.71

00-498.00 - \$4,135.00

11-476.00 - \$360.00

00-415.00 - \$54,779.96

**Total for reimbursement - \$71,812.93**

The following is proposed for future expenditures:

Scan, import and index land records from 1839 to 1919. \$75,905.20

Scan voter registration. \$51,054.50

Replacement of some office chairs in Clerk, Recorder of Deeds and Election Center. \$3,500.00 estimated cost only.

**Total - \$130,459.70**

4) Jersey County Supervisor of Assessments

- A. Upgrade of computers. The computers have been purchased via GIS funds. **The Supervisor of Assessments seeks reimbursement to GIS in the amount of \$6,741.99.**

5) Jersey County Probation

- A. The Chief Probation Officer seeks the replacement of a door and partitioning of space for confidentiality purposes and installation of either carpeting or tile in the primary workspace of the Probation Department. We have no bid information at this time. A new door had been considered during the Veregy activity but could not be obtained.

- 6) Courthouse Maintenance (Brian Funk)
  - A. Epoxy floor for the basement of the courthouse. One bid had been obtained by Dan Rainey of Veregy and provided to Brian Funk, who in turn submitted it to Sheriff Ringhausen in his capacity as “custodian” of the courthouse. The estimated cost of the project is \$14,000.00.
  
- 7) Jersey County Board Office
  - A. Expenditure of \$7,189.00 for Board office (reception area).
  
- 8) Jersey County States’ Attorney
  - A. One bid submitted for the purchase of furniture in the amount of \$41,058.00.
  - B. Printer with scanning and fax capabilities from Williams Office Supplies - \$2,489.00
  - C. Printer with scanning and fax capabilities from Williams Office Supplies - \$1,551.00
  - D. Printer with scanning and fax capabilities from Williams Office Supplies - \$872.00
  
- 9) ESDA Coordinator and Public Safety equipment
  - A. Authorization for a transfer of funds to the Public Safety Sales Tax for the following items:
    - 1) \$534.09 reimbursement for computer for monitoring of corrections.
    - 2) \$13,911.10 reimbursement for software upgrade on jail doors.
    - 3) \$5,981.00 reimbursement for purchase of nine back-up batteries.
    - 4) \$10,414.00 reimbursement for generator transfer box.
    - 5) \$23,480.00 reimbursement or purchase and installation of law enforcement center intercom.
    - 6) \$29,656.22 reimbursement for purchase of four (4) radios and repeaters for four (4) Jersey Community Hospital ambulance units.
    - 7) \$172,066.00 reimbursement for purchase of backup generator for Susnig Center.
    - 8) \$78,590.00 reimbursement for purchase of backup generator for QEM firehouse.
  
- 10) Jersey County Highway Department
  - A. Transfer funds in the amount of \$2,342.00 to Public Safety Sales Tax to cover the funds used for the purchase of stop sign device to be installed at Otterville Road and Illinois Route 16.
  
- 11) Code Enforcement
  - A. Authorization to make the following transfer of funds to the Code Enforcement budget for the purchase of the following items
    - 1) Acquisition of a mobile data computer and docking station in the County Code Administrator SUV. We are requesting a 14” display that will support our current DevNet Property

Characteristics software, Wi-Fi, Bluetooth, GPS and the county's GIS mapping system. The laptop must have Windows Capability with the option to operate on a battery with hot-swapping technology, 16 GB and a docking station for the laptop to be portable for field use. A cost estimate has been made with Technical Services at DevNet. The docking station is a separate cost, inquiries were made to the Supervisor of Assessments as to the vendor used to mount a laptop in their SUV. The vendor used is DataTronics of Godfrey, IL and a cost of \$1,100.00 was paid.

- 2) Acquisition of ten (10) new signs to be placed in vital areas of the county. Some of the signs will be used to replace existing damaged signs that cannot be renovated due to graffiti, while others will be placed in specific targeted areas. The signage will read "*You Are Now Entering a Floodplain and Special Permitting is Required. Contact 618-498-5571*"; and "*NO DUMPING, PUNISHABLE BY LAW, To report illegal dumping call 1-217-557-8761 or 1-618-498-5571*". The office intends to utilize the Jersey County Highway as in the past. An estimate has been provided by Tom Klasner per e-mail at \$200.00 per sign which includes labor.
  - 3) DigiRoller Plus III Measuring Wheel, Mfr. Model #6575, single wheel 39 17/64 in wheel circumference, 12 1/2" in wheel diameter. \$249.23 web price on Grainger web page.
- 12) 2021 Jersey County Tax rate tables as developed by the Supervisor of Assessments Office.
  - 13) Presentation of Resolution setting salary for Chief Public Defender for consideration and adoption by the County Board.
  - 14) Recommendations from the Finance Committee for consideration and action to the County Board.
  - 15) Adjournment